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FLOE International, Inc.
Job Description

Job Title: Lead Machine Technician
Department: Thermoforming
Reports to: Thermoforming Production Manager
FLSA Status: Non-Exempt
Prepared Date: June 2023

SUMMARY: Set up, start up and direct production of Thermoforming machine by performing the following duties:

Essential Responsibilities:

- Reinforce and promote all FLOE Core Values in daily interactions with coworkers and customers
- Provides work direction to Machine Operators and Finishers
- Sets up forming and trimming stations
- Sets up Thermoforming machines & all support equipment
- Starts up, inspects and approves the product coming off Thermoforming machine
- Checks the specific work instruction and the control plan for any critical information pertaining to the parts that are running
- Checks the parts to be routed for any defects using the workmanship standard book located at the machine
- Verifies package of parts according to the packing instruction
- Verifies conformance of work piece to specifications
- Sets up and operates hand tools associated with trimming such as drills, routers and grinders
- Performs Frame Preventive Maintenance
- Prototypes new patterns and molds parts
- Documents machine setting on a master set up sheet
- Maintains updated knowledge of products used
- Continually strives to meet or exceed quality standards of work
- Maintains awareness of and continually practices safe work habits
- Maintains a safe work environment
- Maintains and keeps clean all equipment and tools assigned
- Assists other departments when necessary
- Troubleshoot
- Performs other duties as assigned

Education/Experience:

- High School Diploma or GED
- Able to understand and perform basic math
- Basic blue print reading

Qualifications:

- Must be able to lift up to 25 lbs repeatedly throughout the work shift
- Demonstrated mechanical aptitude
- Basic measurement and gauge tools skills
- Ability to work with minimal supervision
- Demonstrated ability to operate complex electromechanical machines

Supervisory Responsibilities: May be required to instruct Machine Operators and Finishers on part specification